

IICA/2-17/2013
Indian Institute of Corporate Affairs
(An Autonomous Organization under the Ministry of Corporate Affairs)

Subject: Filling up of posts of Assistant Professors in Indian Institute of Corporate Affairs as per details given below:-

S No.	Name of the Post	No. of Posts	SCHOOL/DEPARTMENT
1.	Assistant Professor	One (01)	School of Competition Law & Market Regulation
2.	Assistant Professor	One (01)	School of Finance

2. The details regarding qualifications, experience and other eligibility conditions required for the post are indicated in **Annexure-I**.
3. Candidates who are already in service of Central Govt./ State Govt./ Autonomous Bodies/ PSUs may send advance applications in addition to forwarding their applications through proper channel.
4. Place of posting: IICA, IMT Manesar, Distt. Gurgaon (Haryana).
5. The interested candidates may send their applications in the prescribed format duly completed; giving complete bio-data accompanied by self- attested copies of certificates/ testimonials along with experience certificates.
6. Crucial date for determining eligibility shall be the closing date of receipt of applications. Applications complete in all respects as per the prescribed proforma indicated at **Annexure - II** should be forwarded to -

The Assistant Manager (HR), Indian Institute Of Corporate Affairs, Plot No. P 6, 7 & 8, Sector 5, IMT Manesar, District Gurgaon, Haryana - 122050 on or before 12th June, 2017.

Manager (HR)

Post: Assistant Professor

Mode of Recruitment: Direct recruitment/ deputation/ contract basis

Scale of Pay: Pay Band- 4 (Rs. 37400-67000) plus grade pay of Rs. 7000

The Person recruited to the post will be initially appointed on tenure track (contractual basis for a period of maximum three years term) followed by regular employment on the basis of his performance which could be just based on deliverables.

Eligibility conditions:

Age Limit

Deputation: up to 56 years

Direct recruitment: up to 40 years

Eligibility conditions:for direct recruits

Educational and other qualifications

Essential:

- 1) Ph.D with 55% marks in the preceding degree or equivalent in relevant field;
and
- 2) Should have 3 years of experience of teaching at graduate / post graduate level or in industry in the field or related discipline.

Desirable:

Publication of research papers in national or international journals and experience of conducting sponsored research projects/ training programs.

In case of recruitment by deputation -

Essential:

2 years of service in the Grade Pay of Rs. 6000 rendered after appointment thereto on a regular basis preferably with experience in training institution.

Desirable:

Publication of research papers in national or international journals and experience of conducting sponsored research projects/ training program.

Annexure-II

Format of the application

1. Name of the candidate

2. Post applied for :

3. Type of mode of selection applied for:
(Deputation/ Contract/Direct)

4. Date of birth :

5. Academic Qualifications ***(attach a separate sheet)***

(Mention the degree, university, class/ division/ marks starting from high school
Chronologically

6. Professional qualifications, if any

- 1.
- 2.
- 3.

7. Professional membership, if any

- 1.
- 2.
- 3.

8. List of Publications, if any ***(attach a separate sheet)***

(Publications in newspapers and popular magazines will not be considered)

Peer-reviewed international journals

Peer-reviewed national journals/ Chapters in books

Books

9. Experience (*attach a separate sheet, starting chronologically s from the last job*)

a) Academic experience (applicable in case of Academic Staff)

Name of the Institution/ organization	Duration		Designation	Full time/ part time
	From	To		

10. Industry/ Professional experience

Name of the Institution/ organization	Duration		Designation	Full time/ part time
	From	To		

11. Any additional information may be provided in a separate sheet

12. (i) Present post held:

(ii) Scale of pay:

(iii) Present pay:

(iv) Date from which held:

(v) Date of retirement under the rules:

13. Is the present post an analogous post in terms of DOP & T Office Memorandum No. 19017/27/ 75-Estt. (D) dated 07.03.1984:

14. (i) Present postal address with Pin Code Number:

(ii) Telephone No. (Off.) Residence
.....Mobile.....

e-mail:.....

Signature of the Candidate

For applications through Proper Channel

The above entries have been verified from the records available in this office and are found to be correct. *(Applicable In respect of those who are presently in Govt. Service, Semi-Govt., Autonomous Body, PSU etc.)*

Signature _____

Name _____

Designation _____

Seal of Office _____

[Format of various certificates required to be enclosed separately along with the Application of candidate] *(Applicable In respect of those who are presently in Govt. Service, Semi-Govt., Autonomous Body, PSU etc.)*

Integrity Certificate

After scrutinizing Annual Confidential Reports of Dr./Shri/Smt./Ms. _____
_____, who has applied for the post
of.....in IICA, it is certified that his/ her integrity is
beyond doubt.

(To be signed by the Officer of the level of
Deputy Secretary or above)

Name & Office Seal.....

Date.....

Vigilance Clearance Certificate

Certified that no vigilance case or disciplinary proceeding or criminal proceeding is
either pending or contemplated against Dr./Shri/Smt./Ms.....
who has applied for the post ofin IICA

[Authorized signatory]

Name & Office Seal.....

Date.....

No Penalty Certificate

Certified that no Minor/Major penalty has been imposed on
Dr./Shri/Smt./Ms....., who has applied for the post
of.....in IICA during the last ten years.

[Authorized signatory]

Name & Office Seal.....

Date: