

**Announcing the launch of the
IICA Certificate Programme (ICP) in Corporate Social Responsibility
(CSR) – Batch 3 (2017-18)**

The principal institution of Corporate Affairs in India- The Indian Institute of Corporate Affairs (IICA), is established by and affiliated to the Ministry of Corporate Affairs, Government of India. It serves as a think tank, action research, service delivery and capacitybuilding institute for all corporate entities and professionals. The National Foundation for Corporate Social Responsibility (NFCSR) established within the IICA, is the apex body for all matters related to CSR in the nation.

The IICA Certificate Programme (ICP) in CSR has been launched by the Learning & Development (L&D) Vertical, NFCSR in the year 2014 in order to meet the burgeoning demand for trained CSR professionals in the corporate, public and NGO sectors. The programme has so far certified 170 CSR Professionals in 2015, and another 130 students are currently undergoing the programme as part of Batch 2, and would be certified within Financial Year 2016-17 on successfully fulfilling course requirements.

Programme highlights -

- A 9 month intensive online course in Corporate Social Responsibility.
- Comprehensive course content that covers:
 - Global definitions and applications of CSR, to the intricacies of Indian Agenda CSR as per Section 135, Companies Act 2013 that include CSR Policy, Strategy, Projects & Programmes, Monitoring & Evaluation, Reporting, Accounts, Audit & Taxation etc.
 - Latest updates on CSR Rules, Government Notifications, Circulars, and Reports etc.
 - Case Books / Studies and Sectoral Gap Analysis Compendiums on Sectors like Education, Health, and Livelihood etc.
- Selection (for **individual candidates**) by Online Entrance Test at designated centres.
- Nomination (for **sponsored candidates**) by companies as part of their mandated CSR spend.
- Candidates with a background in development sector (3-5 years) may also be nominated by an organisation/NGO/Corporate and be self-financed. Such **exempted candidates** are not required to give the Online Entrance

Test. Their submitted applications would need clearance from IICA under this category.

- Network of premier institutes/organisations as Contact/Study Centres/ICP in CSR Partners across the country.
- Course Structure includes-
 - 14 weeks of comprehensive online study through a Learning Management System(LMS)
 - Periodic Contact Classes at the Study Centres/ICP in CSR Partner locations
 - A 360 degree assessment / evaluation of each student comprising of 100 marks that are broken down as:
 - Periodic online tests (**Theory –total 50 marks**)
 - 3 weeks of Corporate Attachment (**Practical/field work - 20 marks**)
 - 12 weeks of project work with an Implementation Agency/NGO/ Foundation/Trust/Society/Section 8 Company (**Practical/field work - 30 marks**).
- **Placements facilitation by IICA after the course for students who are certified. Please Refer the DISCLAIMER in this regard at the link <http://iica.in/images/Disclaimer%20ICP.pdf>.**

ICP in CSR: Batch Course Timelines -

- **Registration Opens :- 5th October 2016**
- **Registration Closes :- 31st MARCH 2017****
- **Online Entrance Test (OET):- Date to be announced**
- **Course Commences :- April/May 2017****

(**) – Subject to change as per need. OET would be held on a Sunday during the 1st Quarter FY17-18 (i.e. – April/May 2017).

Eligibility Criteria:-

- Education :- Graduate in any discipline with minimum 45% in aggregate from a recognized university
 - Desirable Qualification: - Exposure to social work projects, experience of short term course on social interventions and effective communication skills.
 - Sponsored and Exempted Applicants do not have to give the Online Entrance Test.
- **Registration: Only online at www.iica.in.**

ICP in CSR – Batch 3: Fee Structure –

	Individual and Exempted Applicants	Sponsored Applicants
Admission Criteria	Fulfilment of eligibility criteria (indicated above)	Fulfilment of eligibility criteria (indicated above)
a) Registration Fee	INR 2,500 + 15% service tax	INR 3,500 + 15% service tax
b) Course Fee - Payable at the time of enrolment after clearing Online Entrance Test (Individual candidates) and approval of application by IICA (Exempted candidates); Sponsored candidates – fee to be paid on nomination by concerned organisation	INR 1,00,000 + 15% service tax	INR 1,50,000 + 15% service tax

Payment mode for ICP-CSR:

➤ **Demand Draft (for Registration and Course fee):**

- DD to be drawn in favour of “Indian Institute of Corporate Affairs” payable at Delhi
- Address for sending DD:-
L&D, NFCSR,
Indian Institute of Corporate Affairs,
Plot No. 6, 7, 8, Sector 5,
IMT Manesar, District Gurgaon- 122050
- Please email a scanned copy of the DD to icpcsr.iica@gmail.com to ensure timely acceptance of your Registration fee.

➤ **NEFT (only for Course Fee. To be initiated only on instruction by IICA, by enrolled students):**

- Account Holder Name: Indian Institute of Corporate Affairs
- Account Number: 0128002100300784
- Type of account: Current
- Bank Name: Punjab National Bank
- Bank Branch: Lodhi Road, New Delhi - 110003
- Branch Code: 012800
- IFSC: PUNB0012800
- Email id of beneficiary: acc.icpcsr.iica@gmail.com

****All applicants are required to pay service/applicable tax (currently @ 15%) on the Registration and Course fee.***

**** No refund of fee (Registration and Course Fee) is permissible under any circumstances.***

****A fine of Rs. 150 per day plus applicable taxes will be required to be paid to IICA for late payment of Course Fee.***

For ICP in CSR related queries:Call us: 0124-2640122(Between 10 am-5 pm from Monday– Friday, except Government holidays); Email us: icpcsr.iica@gmail.com

Disclaimer: IICA reserves the right to make changes in any aspect of the course and/or its delivery, if need, be in the larger interests of the course outcomes. Candidates/Students and Study Centres will be suitably informed in advance of any such change/s.
